



cotocus

Cotocus Private Ltd.
Digital Transformation Enablers

DOOR#2, #46, 2nd Cross,
Muniswara Layout, Ayappa Nagar,
Devesandra Main Road, K R PURAM,
Bangalore - 560036

Appointment Letter

Date: 01st Dec 2022

Subject: Letter of Appointment

Dear Akanksha Kumari,

With reference to your acceptance of our offer letter, we are pleased to appoint you as Account Executive at a CTC of Rs. 4,80,000/- lacs per annum (Fixed salary component Rs. 4,50,000 /-per annum) please note that the variable salary component will be performance-based.

Your role will start on 01st Dec 2022. Your direct reporting manager would be Ravi Kumar. We expect the candidate to complete 09 hours every day/in a week. The shift timings for your profile are 09:30 am to 07:00 pm for the initial 01 month period. You will be on probation during this tenure, and your conduct behavior, and skills would be analyzed.

If the employee desire to leave the company, he/she has to serve a notice period of 03 months as per the standard rules and regulations of the present company i.e Cotocus Private Limited

With best wishes,
Ravi Kumar
Account manager at Cotocus Pvt Ltd.

